Mastering Microsoft Teams End User Guide To Practical Usage Collaboration And Governance

Do you need to learn how to use Microsoft Teams? Are you questioning how to drive user adoption, govern content, and manage access for your Teams deployment? This book might help you! In this Microsoft Teams For Dummies Book, you will discover: - Overview of Microsoft Teams and Channels - Best techniques for organizing teams in Microsoft Teams - How to customize the Microsoft team? - Handle membership requests - Changing company rights - Updating your profile and settings - About channels - View teams and channels on OneDrive - Instant messaging settings - Meeting channel - Start a Meet Now Meeting on the Channel - Screen sharing in Microsoft teams - Enter and regain control of the screen - Voice call the Microsoft team - Manage Call Settings - Transfer A Ring Call - How to use video conferencing in Microsoft teams to improve collaboration and productivity - Register your Internet service in the Bot framework - Share and control the screen - Easy tips to enhance Microsoft Teams collaboration - End a three-way call without disconnecting others - Steps to create a spoken language Bot Anyone who wants to learn Microsoft Teams. To get the most out of the book, a basic understanding of Office 365 and a subscription, including a Microsoft Teams license, is useful.

This book will show you how to use Power BI effectively to create a variety of visualizations and BI dashboards. Right from gathering data through various data sources, you will learn to perform effective visual analytics. By the end of this book, you will be able to gain unique, hidden insights into your data using Microsoft Power BI.

The compilation of best skillset to harness Microsoft Dynamics NAV for Administrators, Consultants, and Developers About This Book Take your skills to the next level with Dynamics NAV by implementing all the latest and advanced features Get a comprehensive coverage of how the NAV system can be implemented and maintained to get the most out of it Get powerful insights into how to integrate Dynamics NAV with third-party tolls and extend its functionality Who This Book Is For This book is ideal for administrators, developers, and consultants who are looking to take their knowledge of Dynamics NAV to new heights. You're expected to have a basic knowledge of Dynamics NAV workflows and C/AL, C/SIDE development. What You Will Learn Installing the NAV system in different environments Implementing the system with the correct setup Maintaining the system to get the best possible performance Tuning up the Dynamics NAV to get better outcomes The Version Control strategy for Dynamics NAV developers Integrating other software and features to remove limitations Understanding your own system better Being able to solve customers' problems with "out-of-the-box" features Reducing customization and additional development time In Detail The book begins by giving you a brief introduction to setting up your NAV environment and shows you how to install and configure it according to your requirements. You will then dive deep into the latest design patterns, network architecture, and topologies. We will show you how you can integrate NAV with the Microsoft platform, and secure your deployment by managing roles and permissions. Moving on, we will explain how to monitor and manage server instances using the Administration tool. We'll discuss how you can take advantage of the expanded extensibility and connectivity capabilities for a tighter integration with the cloud as well as handheld devices. Then, we'll show you how you can make use of the PowerBI capabilities that have been built into Dynamics NAV. By the end of the book, you will be confident in developing and administering a Dynamics NAV implementation that will leverage all of the new features. Style and approach This book takes a straightforward tutorial approach, providing you with step-by-step explanations and simple example-oriented walkthroughs. It is filled with

use cases and situations that show you the different pitfalls you might encounter and how to get past them.

Mastering Microsoft TeamsEnd User Guide to Practical Usage, Collaboration, and GovernanceApress

Start making the most of the latest collaboration tools in Office 365—including SharePoint, OneDrive, Office 365 Groups, Office, Teams, Yammer, Planner, Stream, Forms, and Flow—and integrate them into your team's projects to boost productivity, engagement, innovation, and enjoyment at work. This book walks you through the features, teaching you how to choose the right tools for your situation. While technologies for collaboration are more advanced than ever before, there also are more of them. Beginning Office 365 Collaboration Apps will help you make sense of what is available and how it can help you and your team be more productive. What You'll Learn Know the collaboration features available across Office 365, and how to choose the ones that are right for you and your colleagues in any given situation Understand the software-as-a-service (SaaS) model and how it enables users to be more productive and effective Discover how multi-device usability and real-time cloud synchronization can help your team collaborate any time, anywhere, across the apps Find out how Planner can help you manage projects and tasks, even without a project manager Explore Microsoft Flow to connect applications and services and create code-less workflows Who This Book is For Office 365 business users with a limited technical background. You should be familiar with the Microsoft Office suite products such as Word and Outlook, and work in a team environment.

Discover the power of Microsoft Teams with this intuitive and timely new guide Microsoft Teams is unlocking the potential of remote work and virtual meetings at a time when they couldn't be more necessary. Its feature-rich interface and ease-of-use promise to bring your team together—as long as you can harness its full suite of capabilities. In Teach Yourself VISUALLY Microsoft Teams, Microsoft experts and authors Matt Wade and Sven Seidenberg turn their years of engineering and IT experience loose on the virtual collaboration software now used by over one hundred million people across the globe. Using the book's huge collection of vibrant and full-sized images and walkthroughs, you'll see exactly what you need to do in order to: Realize the key benefits of Teams by using its messaging and video-conferencing capabilities to stay connected with your colleagues Manage multiple teams and channels to use Teams across your organization Extend the functionality of Teams by using additional apps and add-ons Learn valuable tips, best practices, and work-arounds to make the most of and avoid the landmines in Teams Rapidly becoming the central hub for working in Microsoft 365, Microsoft Teams promises to transform the way you work and communicate. And you'll master it faster and easier by using this ultimate guide to get the most out of Microsoft's latest and greatest software!

Maximize the impact and precision of your message! Now in its fourth edition, the Microsoft Manual of Style provides essential guidance to content creators, journalists, technical writers, editors, and everyone else who writes about computer technology. Direct from the Editorial Style Board at Microsoft—you get a comprehensive glossary of both general technology terms and those specific to Microsoft; clear, concise usage and style guidelines with helpful examples and alternatives; guidance on grammar, tone, and voice; and best practices for writing content for the web, optimizing for accessibility, and communicating to a worldwide audience. Fully updated and optimized for ease of use, the Microsoft Manual of Style is designed to help you communicate clearly, consistently, and accurately about technical topics—across a range of audiences and media.

Understand, create, deploy, and maintain a public cloud usingMicrosoft Azure Mastering Microsoft Azure Infrastructure Services guidesyou through the process of creating and managing a public cloud andvirtual network using Microsoft Azure. With step-by-stepinstruction and clear explanation, this book equips you with theskills required to provide services both on-premises andoff-premises through full virtualization,

providing a deeperunderstanding of Azure's capabilities as an infrastructure service.Each chapter includes online videos that visualize and enhance theconcepts presented in the book, and access to a Windows app thatprovides instant Azure updates and demonstrates the process ofgoing from on-premises to public cloud via Azure. Coverage includesstorage customization, connectivity, virtual networks, backing up,hybrid environments, System Center management, and more, giving youeverything you need to understand, evaluate, deploy, and maintainenvironments that utilize Microsoft Azure. Understand cost, options, and applications of Infrastructure asa Service (IaaS) Enable on- and off-premises connectivity to Azure Customize Azure templates and management processes Exploit key technologies and embrace the hybridenvironment Mastering Microsoft Azure Infrastructure Services is yourtotal solution.

"Mastering Microsoft Forefront UAG 2010 Customization" is a hands-on guide with step-by-step instructions for enhancing the functionality of UAG through customization. Each topic details one key aspect of functionality and the operative mechanism behind it, and suggests functionality that can be achieved with customization, along with helpful code samples. Whether you are a seasoned UAG consultant, deployment and support engineer or a UAG customer, this book is for you. Consultants will be able to enhance the services you can provide for UAG customization, while the book helps customers to achieve tasks that have been restricted to the realm of expert consultants until now. You should have a strofng understanding of the regular functionality of UAG, as well as a solid background in web development (ASP, HTML, CSS and JavaScript) for this book to take you to the next level.

Are you worried for the upcoming conference call? Do you still struggle working remotely? Do you want to improve audio and video quality for your next video call? In this manual you will learn how to master web conferences, webinars and online classes using Zoom and Microsoft Teams. The most used tools in this new era of business are Zoom and Microsoft Teams. If you have an upcoming online meeting for work or even with your friends, it is very likely it will be held on one of these two platforms. Sometimes it might feel awkward to talk into a microphone and looking at a webcam, but the world is moving towards a direction full of virtual conferences so you better be prepared. In the first book, Zoom Meetings For Beginners, you will learn how to setup the webcam, audio and video to look better during online meetings and outshine your colleagues and friends. You will find several tips and tricks and basic and advanced setup for joining virtual call and feeling at the top of your game. In Zoom Meetings you will learn: how to install and setup your conferencing tool (Zoom, Bluejeans, Google Hangout/Meet, Facebook Rooms, Skype for business, others) how to set up your webcam, microphone and speakers how to set up your desk for proper light and angle for your face in the call tips & tricks to improve quality of your business and family/friends meetings Video calls are just a different way of doing business, embrace the change and start working smart. In the second book, Microsoft Teams, you will find a complete manual to one of the most used tools in these remote working days. Included in the Office 365 suite, Microsoft Team is a powerful software that will let you organize and share files with colleagues in a smart and effective way. You will also learn all the adjustments required for your webcam, audio and video setup, in order to look as perfect as possibile in your next online meeting. In Microsoft Teams for Beginners you will learn: How to use Microsoft Teams How to chat, share files and advanced tools in Microsoft Teams How to make video calls and online meetings with Microsoft Teams Tips and tricks to improve your video and audio setup, making you shine during your next Teams call How to integrate Teams with Microsoft Office 365 Microsoft Teams is more than an online meeting platform. It is your work buddy that will help you o get the job done in a more effective and practical way, while you stay connected with your colleagues and team. Scroll up, click on buy it now and get your copy today.

Embrace modern solutions to enhance collaboration, teamwork, robotic process automation, and business intelligence in your organization

using powerful Microsoft 365 services (formerly Office 365) Key Features Gain a complete overview of popular Microsoft 365 services using practical recipes and expert insights Collaborate with your team and external users effectively using SharePoint and Teams Create no-code and low-code solutions, such as bots, forms, dashboards, and workflows, using the Power platform Book Description Microsoft 365 in an integrated suite that provides intelligent tools for managing everyday organizational tasks like content management, communication, creating reports, and automating business processes. With this book, you'll get to grips with popular apps from Microsoft, with a focus on enabling workspace collaboration and productivity using Microsoft SharePoint Online, Teams, and the Power Platform to name a few. In addition to guiding you through the implementation of Microsoft 365 apps, this practical guide helps you to learn from a Microsoft consultant's extensive experience of working with the Microsoft business suite. Starting with a quick overview of the M365 ecosystem, the book covers recipes for implementing SharePoint Online for various content management tasks. You'll learn how to create sites for your organization and enhance collaboration across the business and then see how you can boost productivity with apps such as Microsoft Teams, Power Platform, Planner, Delve, and M365 Groups. Using a step-by-step approach, you'll also find out how to use the Power Platform efficiently, making the most of Microsoft PowerApps, Power Automate, PowerBI, and Power Virtual Agents. Finally, the book focuses on the SharePoint framework, which helps you to build custom Teams and SharePoint solutions. By the end of the book, you'll be equipped with the skills required to set up Microsoft 365 and SharePoint Online and be ready to enhance business productivity using a variety of tools. What you will learn Get to grips with a wide range of apps and cloud services in Microsoft 365 Discover ways to use SharePoint Online to create and manage content Store and share documents using SharePoint Online Improve your search experience with Microsoft Search Leverage the Power Platform to build business solutions with Power Automate, Power Apps, Power BI, and Power Virtual Agents Enhance native capabilities in SharePoint and Teams using the SPFx framework Use Microsoft Teams to meet, chat, and collaborate with colleagues or external users Who this book is for This book is for business professionals, IT administrators, enterprise developers and architects, and anyone who wants to get to grips with using M365 for effective implementation of Microsoft apps. Prior experience with Office 365 and SharePoint will assist with understanding the recipes effortlessly.

Explore solutions, best practices, tips, and workarounds to plan, design, customize, implement, and manage Microsoft Teams in any environment. The book starts with an overview of Microsoft Teams where you will go through the teams architecture, teams/channels, audio/video meetings, and the phone system. It further dives into deployment and management of teams, clients, guests and external access, and live events, followed by network assessment and bandwidth planning for Teams. Here, you will learn about deployment of quality of service and how to configure your phone systems using direct routing and calling plans. Moving forward, you will learn Microsoft Teams administration and policy management along with the migration process of Skype for Business on-prem to Microsoft Teams. Towards the end, you will learn troubleshooting techniques in Teams for call quality issues and connectivity challenges. After reading Understanding Microsoft Teams Administration, you will be able to effectively configure, customize, and manage the Teams experience using the Teams admin portal and other tools and techniques. What You Will Learn Understand the Microsoft Teams architecture including the different components involved Enable and manage external and guest access for Teams users Manage Teams and channels with a private channel Implement quality of service for audio/video calls and meetings Establish Office 365 data classifications, loss prevention plans, and governance Manage resource types, licensing, service health reporting, and support Work with Microsoft Teams room and live event management Implement and manage messaging, calling policies, and settings Who This Book Is For Administrators and technical

consultants working on Teams.

Microsoft has introduced a new product based on MS Dynamics CRM named MS Dynamics 365 which consists of 7 components and has extended functionality compared to any other CRM systems. It is equipped to be flexible to meet the needs of businesses. This book provides a comprehensive coverage of Dynamics 365 and helps you make your tasks much simpler.

Mastering Microsoft Dynamics 365 Business Central is a comprehensive solution which will help you in managing end-to-end business requirements with its features to connect to your financials, sales, service, and operations to streamline business processes. This book will help you in advancing with developing the solutions for your customers ...

A detailed handbook for experienced developers explains how to get the most out of Microsoft's Visual Studio .NET, offering helpful guidelines on how to use its integrated develpment environment, start-up templates, and other features and tools to create a variety of applications, including Web services. Original. (Advanced)

Discover the power of Microsoft Teams Millions of people access Microsoft Teams every day to assist with the collaboration it takes to get work done. That number continues to grow thanks to the countless communication tools for working with associates inside and outside your organization you can find in Microsoft Teams. If you're new to Microsoft Teams, start here. This book will give you must-have insight on chatting, file sharing, organizing teams, using video communication, and more. You'll also see just how you should be doing things, with best-practice recommendations and ideas for integrating Microsoft Teams into your existing workflows. Learn your way around Microsoft Teams and set up the interface Communicate via chat and video chat, inside and outside your org Integrate Teams with other Office apps for seamless collaboration Use Teams to optimize your meetings, build a knowledge wiki, and more! Microsoft's shared workspace can help you get collaborative and stay connected to the people and files you need, whether you're at your desk or on the go.

A bestselling Exchange Server guide, updated for the 2016 release Mastering Microsoft Exchange Server 2016 is the gold-standard reference for system administrators and first-time users alike. Fully updated to align with the latest release, this expert-led guide provides comprehensive coverage and easy-to-follow tutorials for all aspects of Exchange Server installation, configuration, and management. Whether you're migrating from an earlier version or installing Exchange Server for the first time, this book gives you quick access to the answers you need. Step-by-step instructions walk you through planning and design, installation, administration and management, maintenance, and more, so you can get up to speed quickly and get back to work. With a focus on the hands-on details, the Microsoft Certified Masters author team provides practical insight and invaluable guidance on every aspect of Exchange Server 2016, from mastering the basics to leveraging new features. Microsoft Exchange allows access to e-mail, voicemail, and calendars at any time, from almost any device. The 2016 release is designed specifically to appeal to enterprises; if you've been tasked with the implementation, this guide has the information you need. Get up to speed with the latest changes and features Understand server configurations, requirements, installation, and migration Manage mailboxes, groups, connectivity, and the client access server Troubleshoot common issues efficiently and effectively Exchange Server 2016 shifts even more control to the user, freeing administrators to perform more critical tasks. Beefed-up architecture and more centralized functions have eased configuration and upgrades, and a robust cloud implementation is expected to draw enterprises sooner rather than later. Systems administrators need to become familiar with the latest changes, and Mastering Microsoft Exchange Server 2016 is the ultimate reference and tutorial.

Do you need to learn how to use Microsoft Teams? Are you questioning how to drive user adoption, govern content, and manage access for

your Teams deployment? Either way, the second edition of this bestseller is your one-stop-shop to learning everything you need to know to find success with Microsoft Teams. Microsoft's popular chat-based collaboration software has many rich features that enable teams to be more efficient, and save valuable time and resources. However, as with all software, there is a learning curve and pitfalls that should be avoided. Begin by learning the core components and use cases for Teams. From there, the authors guide you through ideas to create governance and adoption plans that make sense for your organization or customer. Wrap up with an understanding of features and services in progress, and a roadmap to the future of the product. What You Will Learn Implement, use, and manage Microsoft Teams Understand how Teams drives productivity and engagement by combining the functionality of Microsoft 365 Groups, SharePoint, OneDrive, Outlook, and other services in one location Govern, explain, and use Teams in your organization Use Teams in a structured way to reduce users' time spent in meetings Know the pitfalls to avoid that may create challenges in your usage of Teams Become familiar with the functionality and components of Teams via walk-throughs, including opportunities for automating business processes in Teams See how educators and students can use Teams to improve remote learning Learn about business productivity in a remote world with Microsoft Viva Who This Book Is For Anyone who wants to learn Microsoft Teams. To get the most out of the book, a basic understanding of Office 365 and a subscription, including a Microsoft Teams license, is useful.

Gain industry best practices from planning to implementing Microsoft Teams and learn how to enable, configure, and integrate user provisioning, management, and monitoring. This book also covers troubleshooting Teams with step-by-step instructions and examples. Introducing Microsoft Teams gives you the comprehensive coverage you need to creatively utilize Microsoft Teams services. The author starts by giving an introduction to Microsoft Teams and its architecture followed by optimizing the Teams experience where he describes how organizations can prepare for Teams and enhance existing services. He further shows you how to manage and control the Microsoft Teams experience along with its capabilities and enhancements. You'll learn how to migrate from Skype for Business to Microsoft Teams with a step-by-step tutorial. Finally, you'll get to grips with Teams troubleshooting and best practices. This book has detailed coverage that helps you exploit every capability Microsoft Teams has to offer. It provides the answers you need and the insight that will make your journey from Skype for Business to Teams easier. What You Will Learn Enable guest access in Teams Provision and manage users in Teams Administrate Teams and channels Optimize the Teams experience Enable and configure Microsoft Teams Prepare your network for Microsoft Teams and Office 365 services Migrate from Skype for Business to Microsoft Teams Who This Book Is For Unified communication administrators and IT support engineers who are currently supporting an existing unified communication platform such as Skype for Business (Lync). It would also help support engineers, new administrators, and consultant to start their journey with Teams.

Collaboration is key for organizations in the 21st century, yet few business people have been trained to teach this skill. How do you advance ideas in a collaborative way and then communicate them throughout your company? In this practical book, author Gretchen Anderson shows you how to generate ideas with others while gaining buy-in from all levels of your organization. Product managers, designers, marketers, technical leaders, and executives will obtain better insight into how team members work together to make decisions. Through tangible exercises and techniques, you'll learn how to turn promising ideas into products, services, and solutions that make a real difference in the market. Use a framework to develop ideas into hypotheses to be tested and refined Avoid common pitfalls in the collaboration process Align communication approaches to ensure that collaboration is effective and inclusive Structure events or meetings for different types of collaboration depending on the people involved Practice giving and receiving critiques to foster inclusion without resorting to consensus-

based decisions

A book about Microsoft Teams specifically for Executives, Managers, and Team Leaders. Authored by Microsoft's 2018 Global Partner of the Year - Adopt & Embrace.

This third edition of the best-selling resource Mastering Virtual Teams offers a toolkit for leaders and members of virtual teams. The revised and expanded edition includes a CD-ROM with useful resources that allow virtual teams to access and use the book's checklists, assessments, and other practical tools quickly and easily. Deborah L. Durate and Nancy Tennant Snyder include updated guidelines, strategies, and best practices for working effectively with virtual teams across time and distance to see a project through. The useful tools, exercises, and real-life examples show how anyone can master the unique dynamics of virtual team participation in an environment where the old rules no longer apply.

In the race to compete in today's fast-moving markets, large enterprises are busy adopting new technologies for creating new products, processes, and business models. But one obstacle on the road to digital transformation is placing too much emphasis on technology, and not enough on the types of processes technology enables. What if different lines of business could build their own services and applications—and decision-making was distributed rather than centralized? This report explores the concept of a digital business platform as a way of empowering individual business sectors to act on data in real time. Much innovation in a digital enterprise will increasingly happen at the edge, whether it involves business users (from marketers to data scientists) or IoT devices. To facilitate the process, your core IT team can provide these sectors with the digital tools they need to innovate quickly. This report explores: Key cultural and organizational changes for developing business capabilities through cross-functional product teams A platform for integrating applications, data sources, business partners, clients, mobile apps, social networks, and IoT devices Creating internal API programs for building innovative edge services in low-code or no-code environments Tools including Integration Platform as a Service, Application Platform as a Service, and Integration Software as a Service The challenge of integrating microservices and serverless architectures Event-driven architectures for processing and reacting to events in real time You'll also learn about a complete pervasive integration solution as a core component of a digital business platform to serve every audience in your organization.

Do you need to learn how to use Microsoft Teams? Are you questioning how to drive user adoption, govern content, and manage access for your Teams deployment? Either way, Mastering Microsoft Teams is your one-stop-shop to learning everything you need to know to find success with Microsoft Teams. Microsoft's new chat-based collaboration software has many rich features that enable teams to be more efficient, and save valuable time and resources. However, as with all software, there is a learning curve and pitfalls that should be avoided. Begin by learning the core components and use cases for Teams. From there the authors guide you through ideas to create governance and adoption plans that make sense for your organization or customer. Wrap up with an understanding of features and services in progress, and a road map to the future of the product. What You'll Learn: Implement, use, and manage Microsoft Teams Understand how Teams drives productivity and engagement by combining the functionality of Microsoft Groups, SharePoint, OneDrive, Outlook, and other services in one location Govern, explain, and use Teams in your organization Know the pitfalls to avoid that may create challenges in your usage of Teams Become familiar with the functionality and components of Teams via walkthroughs, including opportunities for automating business processes in Teams This book is for anyone who wants to learn Microsoft Teams. To get the most out of the book, a basic understanding of Office 365 and a subscription, including a Microsoft Teams license, is useful. Melissa Hubbard is a Microsoft MVP and an Office 365 and SharePoint

consultant specializing in collaboration solutions and automating business processes. She is a certified Project Management Professional (PMP) experienced in project management and quality assurance as well as implementing SharePoint and Office 365 solutions. She is passionate about user adoption, governance, and training. Melissa regularly blogs and speaks at events and conferences, most recently on the topics of Microsoft Teams and Flow. Matthew J. Bailey is a Microsoft MVP and Microsoft Certified Trainer (MCT) for Noteworthy Technology Training, specializing in SharePoint, Office 365 (including Teams), Azure, and Power BI. He combines his business expertise and his technical knowledge to resolve corporate challenges. He is a highly regarded presenter, avid blogger, and author, most recently of The SharePoint Business Analyst Guide.

Teams is an Office 365 App used to bring groups of people together for work, projects, or any common interest that needs to be centralized. Teams allow you to capture common information concerning a specific topic into a collaborative environment. It integrates Email, Conversation (Chat) capabilities, OneDrive, SharePoint, and Power BI Reports along with a remote meeting capability similar to Skype. Teams is designed to improve the visibility of information and allow increased collaboration of ideas that will result in higher productivity. However, even though a Team website will document or summarize Team objectives, it lacks the individual contribution of the Team. Also, Email communication can isolate a message into different independent mail folders so email must be distributed to everyone on the entire Team. Therefore, by using, Office 365 Teams, all input is consolidated into specific topics and locations allowing every member of the Team to see all communications. Teams can be used in the Office 365 web interface, Teams desktop application, Mac, IOS devices, or Android. First, a Team must be created which is the top-level hierarchy of the system. Next, Channels or subtopics under the Team can be created. You will then be able to communicate and provide documentation in a Channel using a variety of tools such as Conversation (Chat), Upload Files, and Note Pages. Or, you can add many other Apps to communicate such as Power BI, OneNote, Bots (auto-responding audio robots), etc. Communication with the remote Team can also be done by starting a Video or Audio Call online. You will also have access to a Global Chat area to communicate with anybody in the organization (outside of the Team) in order to provide additional input or gather information.

"Our job as Scrum professionals is to continually improve our ability to use Scrum to deliver products and services that help customers achieve valuable outcomes. This book will help you to improve your ability to apply Scrum." –From the Foreword by Ken Schwaber, co-author of Scrum Mastering Professional Scrum is for anyone who wants to deliver increased value by using Scrum more effectively. Leading Scrum practitioners Stephanie Ockerman and Simon Reindl draw on years of Scrum training and coaching to help you return to first principles and apply Scrum with the professionalism required to achieve its transformative potential. The authors aim to help you focus on proven Scrum approaches for improving quality, getting and using fast feedback, and becoming more adaptable, instead of "going

through the motions" and settling for only modest improvements. Whether you're a Scrum Master, Development Team member, or Product Owner, you'll find practical advice for facing challenges with transparency and courage, overcoming a wide array of common challenges, and continually improving your Scrum practice. Realistically assess your current Scrum practice, and identify areas for improvement Recognize what a great Scrum Team looks like and get there Focus on "Done"–not "sort-of-Done" or "almost-Done" Measure and optimize the value delivered by every Product Increment Improve the way you plan, develop, and grow Clear away wider organizational impediments to agility and professionalism Overcome common misconceptions that stand in the way of progress Register your book for convenient access to downloads, updates, and/or corrections as they become available. See inside book for details.

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This comprehensive guide covers all the essential features of Dynamics CRM so you can build effective applications About This Book Harness the full power of Dynamics CRM 2016 through real-world scenarios Create efficient client-side applications and customized plugins that work seamlessly across mobile and the Web Get to know the best practices from field experience to utilize Dynamics CRM 2016 efficiently Get an in-depth understanding of mobility and tablet options for Dynamics CRM 2016 Who This Book Is For This book is for those with Dynamics CRM knowledge who want to utilize the latest features available with Dynamics CRM 2016 and Update 1. Extensive Dynamics CRM development experience would be beneficial. What You Will Learn Learn to manage the sales, service, and marketing divisions of any

organization using entities and other Dynamics CRM 2016 customizations Learn about the XRM framework of Dynamics CRM 2016 and leverage its features Provide an enhanced mobile and tablet experience using the latest features of Dynamics CRM Get an enhanced Dynamics CRM analytics experience with Word and Excel templates Develop client-side applications using JavaScript and Web API How to develop plugins and workflows using Dynamics CRM 2016 Solution framework improvements, new field types, and Relevant Search in Dynamics CRM 2016 In Detail Microsoft Dynamics CRM is the most trusted name in enterprise-level customer relationship management. The latest version of Dynamics CRM 2016 comes with some exciting extra features guaranteed to make your life easier with Dynamics CRM. This book provides a comprehensive coverage of Dynamics CRM 2016 and helps you make your tasks much simpler while elevating you to the level of an expert. The book starts with a brief overview of the functional features and then introduces the latest features of Dynamics CRM 2016. You will learn to create Word and Excel templates, using CRM data that will enable you to provide customized data analysis for your organization. You will understand how to utilize Dynamics CRM as an XRM Framework, gain a deep understanding about client-side scripting in Dynamics CRM, and learn creating client-side applications using JavaScript and Web API. We then introduce visual control frameworks for Dynamics CRM 2016 mobile and tablet applications. Business Process Flows, Business Rules, and their enhancements are introduced. By the end of this book, you will have mastered utilizing Dynamics CRM 2016 features through real-world scenarios. Style and approach This book takes a practical, step-by-step approach, providing real-world case studies that enable readers to leverage the latest and most advanced features of Dynamics CRM.

This ebook walks you through a patterns-based approach to building real-world cloud solutions. The patterns apply to the development process as well as to architecture and coding practices. The content is based on a presentation developed by Scott Guthrie and delivered by him at the Norwegian Developers Conference (NDC) in June of 2013 (part 1, part 2), and at Microsoft Tech Ed Australia in September 2013 (part 1, part 2). Many others updated and augmented the content while transitioning it from video to written form. Who should read this book Developers who are curious about developing for the cloud, are considering a move to the cloud, or are new to cloud development will find here a concise overview of the most important concepts and practices they need to know. The concepts are illustrated with concrete examples, and each chapter includes links to other resources that provide more in-depth information. The examples and the links to additional resources are for Microsoft frameworks and services, but the principles illustrated apply to other web development frameworks and cloud environments as well. Developers who are already developing for the cloud may find ideas here that will help make them more successful. Each chapter in the series can be read independently, so you can pick and choose topics that you're interested in. Anyone who watched Scott Guthrie's "Building Real World Cloud Apps

with Windows Azure" presentation and wants more details and updated information will find that here. Assumptions This ebook expects that you have experience developing web applications by using Visual Studio and ASP.NET. Familiarity with C# would be helpful in places.

A complete guide on Teams filled with real-world scenarios and best practices to increase enterprise productivity and engagement Key Features Interactive approach to learn the key concepts of Teams and its implementation in modern workplace Discover tips and techniques for extending Teams to meet your business requirements Integrate Teams with various Microsoft services such as PowerShell, SharePoint, PowerApps, and Power Automate Book Description Microsoft Teams is a platform for unified communication in modern workplaces. It not only enables effective communication, but also helps you manage your resources through its integration with various Microsoft Office 365 services. This book offers a comprehensive introduction to the platform, getting you up to speed in no time. Complete with hands-on tutorials, and projects, this easy-to-follow guide will teach you how to use Teams in the best possible way. Starting with the basic concepts that will help you collaborate on Teams, this book takes you through expert techniques for creating and managing teams. A dedicated section also features industry practices to help enhance collaboration in modern workplaces. In later chapters, you'll explore Microsoft services such as SharePoint, PowerApps, Power Automate, and learn how they interact with Microsoft Teams. You'll also get to grips with dealing with permissions and security issues in managing private and public teams and channels. Along the way, you'll discover practical scenarios that will help you improve the collaboration in your organization and increase productivity by using Teams features. By the end of this book, you'll have hands-on experience of using Microsoft Teams, along with the skills you need to improve the way people collaborate in your organization. What you will learn Create teams, channels, and tabs in Microsoft Teams Explore the Teams architecture and various Office 365 components included in Teams Perform scheduling, and managing meetings and live events in Teams Configure and manage apps in Teams Design automated scripts for managing a Teams environment using PowerShell Build your own Microsoft Teams app without writing code Who this book is for This Microsoft Teams book is for power users and business professionals looking to use Teams for improving collaboration in an enterprise environment. The book will also be useful for Office 365 administrators interested in implementing Microsoft Teams effectively by learning about and exploring expert tips and best practices to ensure good governance.

Plan and execute a successful Office 365 Exchange Online migration with ease About This Book This book gives you the most up-to-date and accurate information available today on online migration with Microsoft Office 365 Discover the very best migration path for your small or enterprise network and avoid costly mistakes Learn from seasoned professionals

who migrate small businesses to multinational companies from around the world on a daily basis Who This Book Is For If you are an appointed IT person or an IT administrator who is part of a large internal team in your organization, then this book is for you. If you are a small business owner, manager, or consultant, this book will also help you. Knowledge of Office 365 is not required. However, experience with Exchange Server and mail clients, and role and delegation concepts is required. What You Will Learn Sign up for an Office 365 account and configure your e-mail domains Migrate mailboxes from Exchange server, Google, and any other POP3 or IMAP based system in to Office 365 Configure a hybrid configuration by using Azure AD Connect to synchronize your on-premises Active Directory with Office 365 Deploy Active Directory Federation Services (AD FS) to enable Single sign on and streamline the login process for your users Set up a hybrid Exchange configuration and host mailboxes locally or in the cloud and move mailboxes between the two with ease Configure a public folder hybrid and share existing on-premises public folders with users hosted in Exchange online Setup a hybrid Skype for Business (SFB) configuration and move users into SFB online Configure a SharePoint configuration, allowing users to create and search content hosted on an existing SharePoint server as well as in SharePoint online In Detail Organizations are migrating to the cloud to save money, become more efficient, and empower their users with the latest technology. Office 365 delivers all of this in a reliable, fast, and ever-expanding way, keeping you ahead of the competition. As the IT administrator of your network, you need to make the transition as painless as possible for your users. Learn everything you need to know and exactly what to do to ensure your Office 365 Exchange online migration is a success! This guide gives you everything you need to develop a successful migration plan to move from Exchange, Google, POP3, and IMAP systems to Office 365 with ease. We start by providing an overview of the Office 365 plans available and how to make a decision on what plan fits your organization. We then dive into topics such as the Office 365 Admin Portal, integration options for professionals and small businesses, integration options for enterprises, preparing for a simple migration, performing a simple migration, and preparing for a hybrid deployment. Later in the book, we look at migration options for Skype for Business and SharePoint to further help you leverage the latest collaborative working technologies within your organization. Style and approach This is a detailed yet easy to follow step-by-step guide to planning and executing a successful migration to Office 365.

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Introducing Microsoft Power BI enables you to evaluate when and how to use Power BI. Get inspired to improve business processes in your company by leveraging the available analytical and collaborative features of this environment. Be sure to watch for the publication of Alberto Ferrari and Marco Russo's upcoming retail book, Analyzing Data with Power BI and Power Pivot for Excel (ISBN 9781509302765). Go to the book's

page at the Microsoft Press Store here for more details:http://aka.ms/analyzingdata/details. Learn more about Power BI at https://powerbi.microsoft.com/.

The bestselling guide to Exchange Server, fully updated forthe newest version Microsoft Exchange Server 2013 is touted as a solution forlowering the total cost of ownership, whether deployed on-premisesor in the cloud. Like the earlier editions, this comprehensiveguide covers every aspect of installing, configuring, and managingthis multifaceted collaboration system. It offers Windows systemsadministrators and consultants a complete tutorial and reference,ideal for anyone installing Exchange Server for the first time orthose migrating from an earlier Exchange Server version. Microsoft Exchange Server 2013 is a messaging system thatallows for access to e-mail, voicemail, and calendars from avariety of devices and any location, making it ideal for theenterprise With more than 21,000 copies of earlier editions sold, thiscomprehensive guide offers systems administrators and consultantsboth a tutorial and a reference guide for installing and managingExchange Server 2013 A team of Microsoft Certified Masters walks you step by stepthrough planning and design, installation, administration andmanagement, maintenance, and more Mastering Microsoft Exchange Server 2013 is the completereference for planning, installing, and maintaining the mostpopular e-mail server product available.

Enhance Windows security and protect your systems and servers from various cyber attacks Key Features Protect your device using a zero-trust approach and advanced security techniques Implement efficient security measures using Microsoft Intune, Configuration Manager, and Azure solutions Understand how to create cyber-threat defense solutions effectively Book Description Are you looking for effective ways to protect Windows-based systems from being compromised by unauthorized users? Mastering Windows Security and Hardening is a detailed guide that helps you gain expertise when implementing efficient security measures and creating robust defense solutions. We will begin with an introduction to Windows security fundamentals, baselining, and the importance of building a baseline for an organization. As you advance, you will learn how to effectively secure and harden your Windows-based system, protect identities, and even manage access. In the concluding chapters, the book will take you through testing, monitoring, and security operations. In addition to this, you'll be equipped with the tools you need to ensure compliance and continuous monitoring through security operations. By the end of this book, you'll have developed a full understanding of the processes and tools involved in securing and hardening your Windows environment. What you will learn Understand baselining and learn the best practices for building a baseline Get to grips with identity management and access management on Windows-based systems Delve into the device administration and remote management of Windows-based systems Explore security tips to harden your Windows server and keep clients secure Audit, assess, and test to ensure controls are successfully applied and enforced Monitor and report activities to stay on top of vulnerabilities Who

this book is for This book is for system administrators, cybersecurity and technology professionals, solutions architects, or anyone interested in learning how to secure their Windows-based systems. A basic understanding of Windows security concepts, Intune, Configuration Manager, Windows PowerShell, and Microsoft Azure will help you get the best out of this book.

The quick way to learn Windows 10 This is learning made easy. Get more done quickly with Windows 10. Jump in wherever you need answers--brisk lessons and colorful screenshots show you exactly what to do, step by step. Discover fun and functional Windows 10 features! Work with the new, improved Start menu and Start screen Learn about different sign-in methods Put the Cortana personal assistant to work for you Manage your online reading list and annotate articles with the new browser, Microsoft Edge Help safeguard your computer, your information, and your privacy Manage connections to networks, devices, and storage resources

Confidently shepherd your organization's implementation of Microsoft Dynamics 365 to a successful conclusion In Mastering Microsoft Dynamics 365 Implementations, accomplished executive, project manager, and author Eric Newell delivers a holistic, step-by-step reference to implementing Microsoft's cloud-based ERP and CRM business applications. You'll find the detailed and concrete instructions you need to take your implementation project all the way to the finish line, on-time, and on-budget. You'll learn: The precise steps to take, in the correct order, to bring your Dynamics 365 implementation to life What to do before you begin the project, including identifying stakeholders and building your business case How to deal with a change management throughout the lifecycle of your project How to manage conference room pilots (CRPs) and what to expect during the sessions Perfect for CIOs, technology VPs, CFOs, Operations leaders, application directors, business analysts, ERP/CRM specialists, and project managers, Mastering Microsoft Dynamics 365 Implementations is an indispensable and practical reference for guiding your real-world Dynamics 365 implementation from planning to completion.

This book offers complete, up-to-date coverage of the MS-300, written in a clear, succinct way with self-assessment questions, exam tips and mock exams with detailed answer explanations, this book covers configuration of SharePoint Online, OneDrive for Business, and Microsoft Teams and eventually earn the Microsoft certification.

Work with business scenarios and discover best practices to get the most out of Microsoft Forms and Microsoft Dynamics 365 Customer Voice Key Features Explore step-by-step instructions to integrate surveys with Microsoft 365 apps Automate surveys and follow-up actions from survey results using Microsoft Forms Create custom report dashboards and explore advanced analytics for managing insights Book Description Microsoft Forms and Dynamics 365 Customer Voice enable organizations to collect and analyze feedback from employees and customers, helping developers to integrate

their feedback and business users to collect feedback that will guide them to develop customer-centric solutions. This book takes a hands-on approach to leveraging Microsoft Forms and Dynamics 365 Customer Voice capabilities for common feedback scenarios and covers best practices and tips and tricks to have your solution up and running in no time. You'll start by exploring common scenarios where organizations collect feedback from employees and customers and implement end-to-end solutions with Forms. You'll then discover how to create surveys and get to grips with different configuration options commonly used for each scenario. Throughout the book, you'll also find sample questions and step-by-step instructions for integrating the survey with related technology such as Microsoft Teams, Power Automate, and Power BI for an end-to-end scenario. By the end of this Microsoft book, you'll be able to build and deploy your complete solution using Microsoft Forms and Dynamics 365 Customer Voice, allowing you to listen to customers or employees, interpret their feedback, take timely follow-up action, and monitor results. What you will learn Get up and running with Microsoft Forms and Dynamics 365 Customer Voice services Explore common feedback scenarios and survey best practices Understand how to administer Microsoft Forms and Dynamics 365 Customer Voice Use Microsoft Forms or Dynamics 365 Customer Voice to monitor your survey results Set up the Microsoft Forms app for Teams for conducting live polls Automate feedback collection and follow-up actions Who this book is for This book is for business users who want to increase customer and employee engagement and collect data for measuring user satisfaction and driving product and process improvements. Beginner-level knowledge of Microsoft products such as Office 365 (including Teams, Outlook, and Excel) is expected. The book also includes advanced topics for citizen developers to automate sending Customer Voice surveys, follow-up actions, and creating custom dashboards using Microsoft Power Platform applications like Power Automate and Power BI.

Leverage Office 365 to increase your organization's efficiency Key Features Perform common to advanced-level management and administrative tasks for your organization with Office 365 Become an Office 365 generalist who can work with the entire stack—not just specific products An advanced-level guide that will teach you to implement enterprise-level services into your organization, no matter the size of the business Book Description In today's world, every organization aims to migrate to the cloud in order to become more efficient by making full use of the latest technologies. Office 365 is your one-stop solution to making your organization reliable, scalable, and fast. This book will start with an overview of Office 365 components, and help you learn how to use the administration portal, and perform basic administration. It then goes on to cover common management tasks, such as managing users, admin roles, groups, securing Office 365, and enforcing compliance. In the next set of chapters, you will learn about topics including managing Skype for Business Online, Yammer, OneDrive for Business, and Microsoft Teams. In the final section of the book, you

will learn how to carry out reporting and monitor Office 365 service health. By the end of this book, you will be able to implement enterprise-level services with Office 365 based on your organization's needs. What you will learn Understand the vast Office 365 feature set Understand how workloads and applications interact and integrate with each other Connect PowerShell to various Office 365 services and perform tasks Manage Skype for Business Online Get support and monitor Office 365 service health Manage and administer identities and groups efficiently Who this book is for This book targets architects, sys admins, engineers, and administrators who are working with Office 365 and are responsible for configuring, implementing, and managing Office 365 in their organization. A prior knowledge of Office 365 and Exchange servers is mandatory.

Customize and ramp-up Office 365 applications The revised 2019 edition of Mastering VBA Microsoft Office 365 offers an accessible guide that shows how to extend the capabilities of Office 365 applications with VBA programming. Written in clear terms and understandable language, the book includes systematic tutorials and contains both intermediate and advanced content for experienced VB developers. Designed to be comprehensive, the book addresses not just one Office application, but the entire Office suite. To enhance understanding, the content is explored in real-world projects in Word, Excel, Outlook, and PowerPoint. Since the technical programming methods in the Office applications continue to evolve, the updated 2019 edition reviews the changes to the program. Code libraries, the API, and the object model for each Office program have been modified during the three years since the last version of this book. Various elements within VBA have been deprecated or replaced, and the surface UI changed as well. The updated 2019 edition covers topics such as: • Recording macros and getting started with VBA • Learning how to work with VBA • Using loops and functions • Using message boxes, input boxes, and dialog boxes • Creating effective code • XML-based files, ActiveX, the developer tab, content controls, add-ins, embedded macros, and security Written for all levels of Microsoft Office 365 users, Mastering VBA Microsoft Office 365: 2019 Edition explains how to customize and automate the Office suite of applications.

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